**DATE:** Friday, 25th February 2022

**TITLE:** Event Sanctioning Form

**AREA:** Pathways

As per the Paddle Australia (PA) Competition By-Laws Section 10, formal event sanctioning through Paddle QLD is required for all events where other PA members and/or non-members are invited to attend. **Note:** Internal club events for club members only do not require formal sanctioning, however it is recommended the event be documented in the minutes of the Clubs meetings.

Under the PA Insurance Policy only members of PA are covered for injury arising from an incident incurred from a calendared sanctioned event. If any non-members attend your races, you must complete the Event Register. Ensure, where appropriate, officials and volunteers hold a current Positive Notice Blue Card for Child Related Employment. www.bluecard.qld.gov.au. All criteria of successful Aquatic Event Permits MUST be complied with.

Please complete the Event Sanctioning form and send to [eo.qld@paddle.org.au](mailto:eo.qld@paddle.org.au) at least 6 weeks prior to event date with the required supporting documentation. You will receive an approval email once approved.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Event Date:** |  | | | **Event Discipline:** | |  | |
| **Event Name:** |  | | | **Event Host:** | |  | |
| **Event Location:** |  | | | | | | |
| **Event Contact:** |  | | | **Position:** | |  | |
| **Phone:** |  | | | **Email:** | |  | |
| **DOCUMENTS TO INCLUDE:** | | | | | | | |
| **Maps:** | Course inc Safety Boat + Evacuation / Off water inc First Aid + Points of Importance | | | | | | |
| **Plans:** | Safety Management / Risk Assessment / Emergency Contacts / Incident Reports | | | | | | |
| **Briefings:** | Volunteers / Officials / Participants | | | | | | |
| **Permits:** | Council / Maritime | | | | | | |
| **Marketing:** | Flyer / Entry Form | | | | | | |
| **EVENT FEES:** *(Non-Members includes day license)* | | | | | | | |
| **MEMBERS** | | **JUNIORS** | $5.00 | | **SENIORS:** | | $5.00 |
| **NON-MEMBERS** | | **JUNIORS** | $15.00 | | **SENIORS:** | | $25.00 |